

Create Covid-19 Health and safety document

Thank you for hiring our facilities. Before we confirm your booking, please read carefully our health and safety regulations and sign below to let us know you are happy with everything we have put in place to keep the College and our hirers safe.

SAFETY REGULATIONS FOR BOOKERS

To comply with regulation and government guidance we are requiring that all individuals and organisations booking space:

- Read the government's latest COVID-19 Guidance for the activity you wish to book space for and are implementing this in your hire
- Have a COVID-Secure risk assessment for your activity.
- Ensure all guests follow current social-distancing rules.
- Ensure that all hirers collect full contact details of everyone taking part in activity that will be kept for 21 days for contact tracing purposes.
- Use hand sanitising stations before entering the Create facilities and when leaving.
- Stagger toilet use.
- If anyone taking part or has a family member showing symptoms of Covid-19, all activity must be postponed for two weeks.
- Do not leave behind any personal items in the facilities for example water bottles or clothing.

WHAT WE WILL DO

- Create will clean the facilities regularly before and after use
- Supply hand sanitising stations in Create area
- Keep hirers informed of any changes/updates to regulations

Please sign here to acknowledge that you have read and understand the new regulations

DATE:

NAME:

SIGNATURE:

Please email a signed copy to info@createtheatre.co.uk

***This is for private hire and rehearsals only. There will be different regulations in place once we allow live performances to happen in the Theatre.**